Rail Baltica
Coordinated by RB Rail

Data Management Specialist
RB RAIL AS office in Riga (Latvia)

Rail Baltica is a once-in-a-lifetime infrastructure megaproject – if you're looking for meaningful work in an international setting, look no further. This is where you can make an impact to be proud of.

You will lend a hand in integrating the Baltic States into the European rail network and building a new economic corridor to bring long-term benefits to the Baltic region and its people. You will work with a cross-border team of more than 200 brightest minds in the industry.

We are looking for a new enthusiastic colleague to join our growing team in a position of **Data Management Specialist.**

Job summary

Project Control Management and Reporting Department within RB Rail AS is seeking for Data Management Specialist to support their data reporting, analytics, and database management practices.

What's in it for you

A job with purpose and impact

Exceptional international project experience

Innovation-driven work

Professional and self-development

Flexible work arrangement

Benefits and Bonus programme

Supportive network of professional colleagues

Salary from 1800 EUR (before taxes)

We will entrust you to

- Innovate the existing data management and reporting practices by identifying, recommending, and actioning improvements.
- Create a variety of new reports from existing data sets utilizing Microsoft Excel and Power BI etc.
- Transfer current reports from Microsoft Excel and Word to Power BI.
- Establish an effective and robust database utilizing a series of existing data sets in a variety of formats and automating the updating thereof.
- Be involved in company-wide software implementation process for an Electronic Document Management System.

To succeed, you should have

- Bachelor's degree or equivalent qualifications or equivalent experience in data analytics, economics, mathematics, engineering, computer science or IT. An undergraduate student may be considered providing the field of study is relevant.
- Proficiency with Microsoft Excel
- Basic knowledge of PowerBI
- Knowledge of coding languages (e.g., Visual Basic and Python), with the ability to code, if necessary, would be considered as an advantage.
- Knowledge of Geographic Information Systems (GIS) or similar will be considered as an advantage.
- Fluent in English with a good command of technical terminology.

Application process

If you are willing to be a part of the challenging and unique project, and your experience and personality match the position's requirements, please, send your CV and motivation letter in English with the subject "DATA MANAGEMENT SPECIALIST" to RB Rail AS recruitment partners Alliance for Recruitment: railbaltica@afr.lv by the deadline date.

RB Rail AS as a controller and Alliance for Recruitment as its respective partner ensures that data processing within recruitment process (for recruitment and hiring related purposes) is carried out in accordance with regulations on the protection of personal data processing.

More information regarding candidates' personal data processing is available here:
https://www.railbaltica.org/about-rail-baltica/candidates-personal-data-privacy-note/